

Minutes
CVISN Architecture Configuration Control Board
22 February 2007

Attendees:

Pam Minton (AK)	Terri Ungerman (OK)	Bill Coleman (FMCSA)
Mike McDonald (DE)	Jim Leamon (OR)	Quon Kwan (FMCSA)
Joe Foster (DC)	Hal Rumpca (SD)	Julie Lane (FMCSA)
Mark Bell (KY)	Tammy Duncan (TX)	Jeff Secrist (FMCSA)
Youlanda Massey (LA)	Doug Deckert (WA)	Gary DeRusha (Volpe)
Manoj Pansare (MD)	Todd Ganey (WA)	Andrew Wilson (Volpe)
Cathy Beedle (NE)	Bill Goforth (WA)	Nancy Magnusson (APL)
John Casteel (NE)	Kris Weaver (ACS)	Sandy Salazar (APL)
Keith Dey (NE)	Bill Giuffre (CS)	
Beth Hartley (NE)	Rick Schulte (CS)	
Steve Trudell (NY)	Chris Campbell (Iteris)	
Bob Hale (OK)	Warren Dunham (WBDA)	

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 22 February 2007. The list of Change Requests (CRs) that were discussed was distributed to the ACCB members via e-mail prior to the meeting. CRs reviewed at the meeting are attached to these minutes.

Action items assigned appear in the relevant section of the minutes. Comments or corrections to these minutes or the CRs should be sent to Sandra Salazar (sandra.salazar@jhuapl.edu).

Items that the ACCB recommends submitting to FMCSA for approval are noted below the action item list. In the attached list of CRs discussed at the meeting, the "Description" section of each CR summarizes the discussion and reflects changes to the CR.

The ACCB minutes and architecture CRs are posted on the Change Request page of the CVISN Web site: <http://cvisn.fmcsa.dot.gov>.

For those who wish to join the CVISN System Architects' listserv, please contact Mary Beth Dill, mdill@wvadmin.gov and ask her to add you to the list. The URL for the listserv Web site is: http://listserv.wvnet.edu/archives/cvisn_sysarchitects.html.

The URL for the ACCB Collaboration site is <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB>. To get a password for the CVISN Collaboration SharePoint site, contact Nancy Magnusson (nancy.magnusson@jhuapl.edu).

The next meeting will be held **15 March 2007** at 2:00 PM Eastern daylight time.

Discussion Items

Action Item Review

- **Action Item 26 (New):** APL let Volpe know when Architecture CR 2562 (SAFER CR 50) “Request to review SAFER business rule regarding multiple VINS” is approved by Jeff Secrist. *Done.*

Andrew Wilson of Volpe noted that this CR and its companion, Architecture CR 4795 (SAFER CR 1429), will be implemented in SAFER V7.3, which is scheduled for 09/15/2007. Gary DeRusha of the Volpe PRISM team noted that they are working on the matrix of use cases and awaiting availability of SAFER team resources to complete testing. States with records in SAFER that are not in compliance with the business rule “SAFER shall NOT allow multiple IRP records with the same License Plate but different VIN values to exist in the database within the same jurisdiction” have been notified and those cases are being studied.

Next SAFER Release

Andrew Wilson summarized the SAFER CRs for the next SAFER Release, which will be in April. Architecture CR numbers are in parentheses.

SCR number	Requested Program	Synopsis	Other System Resource Impact
122 (2798)	CVISN	Can non-authoritative source submit vehicle registration data to SAFER?	No
536 (4837)	PRISM	Improve timeliness of critical fields for PRISM business processes	MCMIS, PRISM
960 (4727)	ISS	Add Intrastate SafeStat data to ISS carrier refresh	ISS, SafeStat
1172	ASPEN	ASPEN and SAFER Web Service MUST test for complete 12-character Report Number	ASPEN
1173	ASPEN	Update SAFER web service for inspection upload to support special characters	ASPEN, SAFETYNET
1175	SAFER	Restore missing inspection data	SAFETYNET
1220	SAFER	Failures in the MCMIS Log file, which need to be addressed.	No
1506	SAFER	Empty data files	No
1507 (4776)	CVISN	SAFER query display function to allow states retrieve CVISN upload information	No
1508 (4777)	CVISN	Request for summary reports	No

States will be asked to participate in user acceptance testing for Architecture CRs 4776 and 4777.

CVISN Deployment Workshop

Please refer to the minutes for the pre-CVISN Deployment Workshop which are posted separately on the SharePoint site: <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/2007-02-23/default.aspx?InstanceID=1> under “Document Library”.

CVISN Configuration Management Process

Bill Coleman, Project Management Division of the FMCSA Office of Information Technology, briefed on “FMCSA Governance” (available on SharePoint site). He noted that the Enterprise Change Control Board (ECCB) looks at proposed changes to existing systems as well as changes due to COMPASS (Creating Opportunities, Methods, and Processes to Secure Safety). It focuses on prioritization of change requests across programs. Bill noted that a Request for Change (RFC) is a package of smaller requests, for example, the set of Architecture/SAFER CRs that are proposed for a SAFER release. The CVISN ACCB should prioritize CRs and forward that information through Volpe. A new form for requesting enhancements will be posted on the FMCSA Web site soon, but CVISN stakeholders should continue to go through the CVISN ACCB to request enhancements, rather than using that form.

CR Discussion

These SAFER CRs correct defects and have been deployed this month in a SAFER patch release.

- **SAFER CR 1530 Synopsis:** T0030 transaction generation problem
- **SAFER CR 1538 Synopsis:** Fix SQL Error and Error Message from MO baseline error
- **SAFER CR 1539 Synopsis:** WA problem with T0024 in certification testing

Action Items from ACCB Meeting 22 February 2007*

- **Action Item 37 (Open):** Architecture CR 4795 “States request a capability for a state to select to receive the most recent record or all records for a given VIN, via the subscription process.” – There is still an open issue regarding the definition of “most recent record”. Please comment to the listserv by 14 March.

* Action Item numbers line up with the Action Item list on the CVISN Collaboration SharePoint site.

Items that the ACCB Recommended for FMCSA ECCB Approval

None.

Items that the ACCB Disapproved

None.