

**Minutes**  
**CVISN Architecture Configuration Control Board**  
23 August 2007

**Attendees:**

Pam Minton (AK)	Manoj Pansare (MD)	Paul Hurd (TN)
Santiago Romero (AZ)	Cathy Beedle (NE)	Tammy Duncan (TX)
Jacqueline Waters (AZ)	John Casteel (NE)	Doug Deckert (WA)
Tom Gunther (CA)	Beth Hartley (NE)	Bill Goforth (WA)
Joe Foster (DC)	Doug Deacon (NJ)	Julie Lane (FMCSA)
Sharon Easley (FL)	Ron Nuel (NJ)	Anthony Velez (CS)
Mark Bell (KY)	Linda Procharchuck (NJ)	Ken Mertz (Volpe)
Cliff Estes (LA)	Basheer Shaik (NC)	Andrew Wilson (Volpe)
Youlanda Massey (LA)	Terri Ungerman (OK)	Nancy Magnusson (APL)
Melissa Zachary (LA)	Alana Gourneau (SD)	Sandy Salazar (APL)
Kalyna Nedilsky (MD)	Hal Rumpca (SD)	Mary Stuart (APL)

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 23 August 2007. The list of Change Requests (CRs) that were discussed was posted to the SharePoint site prior to the meeting. CRs reviewed at the meeting have also been posted to the SharePoint site with these minutes.

Action items assigned appear in the relevant sections of the minutes. Comments or corrections to these minutes or the CRs should be sent to Sandra Salazar ([sandra.salazar@jhuapl.edu](mailto:sandra.salazar@jhuapl.edu)).

Items that the ACCB recommends submitting to FMCSA for approval are noted below the action item list. In the attached list of CRs discussed at the meeting, the “Description” section of each CR summarizes the discussion and reflects changes to the CR.

The ACCB minutes and architecture CRs are posted on the Change Request page of the CVISN Web site: <http://cvisn.fmcsa.dot.gov>.

The URL for the ACCB Collaboration site is <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB>. To get a password for the CVISN Collaboration SharePoint site, contact Nancy Magnusson ([nancy.magnusson@jhuapl.edu](mailto:nancy.magnusson@jhuapl.edu)).

The next meeting will be held **20 September 2007** at 2:00 PM Eastern.

## Discussion Items

### 1. Voting on Architecture CRs

**CR 5234 (SCR 1782) Synopsis:** Published ISS-D scores should agree with scores sent via XML. Recommended for approval – 19 approve, 2 abstain, 30 non-voters.

### 2. Architecture CRs for Voting at Future ACCB meetings

For voting on 20 September:

- **Architecture CR 4991** – Synopsis: Business Rules to Support Data Quality for Uploading IRP Data
- **Architecture CR 5086** – Synopsis: Business Rules to Support Data Quality for Uploading IFTA Data
- **Architecture CR 5087** – Synopsis: Interim Business Rules to Support Data Quality Regarding USDOT Number

See discussion notes below.

### 3. Prioritization of CVISN Architecture/SAFER CRs

As plans are being developed for FY2008 SAFER releases, FMCSA and Volpe would like CVISN stakeholder input on priorities of outstanding CRs. The list of CRs at: <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/Lists/CR%20Prioritization/AllItems.aspx> was discussed. States questioned why defect corrections are included in this list. APL and Volpe took an action item to reconsider this and repost the list no later than 6 September 2007.

### 4. FMCSA Technical Support: Report on trouble tickets and defects

Heat tickets are posted biweekly.

[https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CVIEW\\_Call\\_Logs/Forms/AllItems.aspx](https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CVIEW_Call_Logs/Forms/AllItems.aspx)

States should send feedback on the report and any requests for formatting changes to Dan Coelho ([Daniel.A.Coelho@volpe.dot.gov](mailto:Daniel.A.Coelho@volpe.dot.gov)).

### 5. Volpe/PRISM: Report on PRISM CRs relevant to CVISN stakeholders

A new SAFER CR (SCR) is being written proposing a change that would initiate T0022 transactions to change the IRP\_Status\_Code and Date fields of Vehicle records that have passed the IRP\_Expire\_Date, taking into consideration a state's grace period. This CR will be presented at the 20 September CVISN ACCB meeting.

### 6. Volpe Report on SAFER CRs Scheduled for the September 2007 SAFER 7.3 Release

Andrew Wilson presented "SAFER-CVISN SAFER 7.3".

- SCR 122 (slide 6) will be updated to delete the example of the sending state is the IRP base state. In such a case, verification is not needed.
- SCR 302 (slide 7) will be corrected (CVIEWS need to send the new T0024V2...).

The schema T0022v3.xsd posted in the file “SAFER 7.3 changes.zip” will be updated to include “IRP” as a value for the data element “VERIFICATION\_SOURCE”. Users also requested comments in the XSD to describe what each enumeration value means so everyone is clear and there are no questions when sending data.

Andrew Wilson noted that there are requirements documents for implementation of each of the SCRs in SAFER 7.3, and he will send the documents to APL for posting to the CVISN Collaboration site.

It was noted that SCR 536 "Improve timeliness of critical fields for PRISM business processes", which appears in the list of SAFER CRs for Release 7.3, is included in the scope of SCR 1613.

SAFER Release 7.3 is targeted for 14 September 2007, and SAFER Release 7.3.1, which features implementation of SCR 1613, is scheduled for the end of October 2007. Old transactions will operate in parallel for one month after the release. **States should reply to Volpe if they will not be able to change to the new schemas and recertify within one month.**

## 7. Discussion of Open Architecture CRs

- **Architecture CR 4991** – Synopsis: Business Rules to Support Data Quality for Uploading IRP Data  
States had no changes to this CR. It will be voted on at the next ACCB meeting.
- **Architecture CR 5086** – Synopsis: Business Rules to Support Data Quality for Uploading IFTA Data  
States requested that a bullet be added to clarify that the IFTA field in the T0022 transaction may be left blank. The CR will be updated and voted on at the next ACCB meeting.
- **Architecture CR 5087** – Synopsis: Interim Business Rules to Support Data Quality Regarding USDOT Number  
States requested that “registrant USDOT number” be changed to “IRP licensee’s USDOT number”. The CR will be updated and voted on at the next ACCB meeting.
- **Architecture CR 5088** – Synopsis: Business Rules to Support Data Quality Regarding USDOT Number  
This CR captures the goal. It will not be voted on at this time.

## 8. E-screening Focus Group report (Doug Deckert)

SAFER 7.3 will include the capability to capture non-authoritative source and verification source and date. The E-Screening Focus Group will develop a model of how non-authoritative data will be placed and used in SAFER. The group also has these topics on its plate:

- Modeling the e-screening enrollment process via SAFER for the NORPASS states
- Updating the Guide to E-screening
- Discussing the use of intrastate vehicle information in SAFER

Next meeting date/time is TBD.

## **9. Proactive Data Quality Focus Group report (Bill Goforth)**

Bill summarized the discussion from the meeting held on 14 August 2007. It was noted that it will not be known until the November-December 2007 timeframe whether the implementation of SCR 1613 resolves the timeliness problems. Andrew Wilson noted that after the SAFER 7.3.1 release, Volpe will begin working on SCR 1841, which is concerned with the ability to monitor/measure timeliness.

This focus group may be combined with the E-Screening Focus Group in the future.

## **10. Report on Developers' call (Mary Stuart)**

No topics from the 13 August meeting directly affected CVISN stakeholders.

## **11. Posting of "CVISN Deployment Workshop: 5-Month Update"**

This draft status report has been posted on the CVISN Collaboration site at:

<https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/2007Wkshp/GeneralDocs/Forms/AllItems.aspx>

Please send comments to: [sandra.salazar@jhuapl.edu](mailto:sandra.salazar@jhuapl.edu).

## **Action Items from ACCB Meeting 23 August 2007\***

- **Action Item 111** (APL): Related to Architecture CR 5032 (SCR 1716) "Add Target Indicator to the T0028 Transaction"; discuss with Gary DeRusha whether addition of the target indicator to the T0028 would eliminate the need for the T0041P. *More analysis is needed; action item remains open.*
- **Action Item 114** (APL): Develop training materials that explain the information flow of OOS data and respond to Maryland. *In progress; action item remains open.*
- **Action Item 116** (Volpe): Post SAFER CRs for prioritization under "CR Prioritization" discussion.
- **Action Item 117** (APL/Volpe): Reconsider whether list for CR prioritization should include defects as well as enhancements. Repost list no later than 6 September 2007.

- **Action Item 118** (Volpe): Update the presentation “SAFER-CVISN SAFER 7.3” and repost it to the CVISN Collaboration site.
- **Action Item 119** (Volpe): Update the schema T0022v3.xsd posted in the file “SAFER 7.3 changes.zip” to include “IRP” as a value for the data element “VERIFICATION\_SOURCE”. Users also requested comments in the XSD to describe what each enumeration value means so everyone is clear and there are no questions when sending data.
- **Action Item 120** (Volpe): Send the requirements documents for implementation of each of the SCRs in SAFER 7.3 to APL for posting to the CVISN Collaboration site.

\* Action Item numbers line up with the Action Item list on the CVISN Collaboration SharePoint site.

### **Items that the ACCB Recommended for FMCSA ECCB Approval**

**CR 5234 (SCR 1782) Synopsis:** Published ISS-D scores should agree with scores sent via XML. Recommended for approval – 19 approve, 2 abstain, 30 non-voters.

### **Items that the ACCB Disapproved**

None.