

Minutes
CVISN Architecture Configuration Control Board
18 December 2008

Attendees:

Scott Petrilla (CO)	John Casteel (NE)	Renee Piraino (WI)
Sharon Easley (FL)	Beth Hartley (NE)	Bill Paden (FMCSA)
Clem Novenario (FL)	Steve Trudell (NY)	Richard Swedberg (FMCSA)
Sandy Bowling (IN)	Terri Ungerman (OK)	Anthony Velez (CSI)
Cliff Estes (LA)	Hal Rumpca (SD)	Chris Campbell (Iteris)
Melissa Zachary (LA)	Dan Cline (TN)	Ed Roman (Volpe)
Hubert Crook (MS)	Tammy Duncan (TX)	Jingfei Wu (Volpe)
Barbara Hague (MO)	Darin Parish (TX)	Sandy Boys (APL)
Jodee Alm (MT)	Laura Haney (UT)	Nancy Magnusson (APL)
Cathy Beedle (NE)	Bill Goforth (WA)	Mary Stuart (APL)

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 18 December 2008. The list of Change Requests (CRs) that were discussed was posted to the ACCB Collaboration SharePoint site prior to the meeting. A list of all CVISN Architecture CRs may be found on the ACCB Collaboration site at: https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CR_Status in the file: "ArchitectureCRs_all". For those CRs discussed at the meeting, the "Description" section of each CR summarizes the discussion and reflects changes to the CR.

Action items assigned appear in the relevant section of the minutes. Comments or corrections to these minutes or the CRs should be sent to Sandra Boys (sandra.boys@jhuapl.edu).

Items that the ACCB recommends submitting to FMCSA for approval are noted below the action item list.

The ACCB minutes and architecture CRs are posted on the Change Request page of the FMCSA CVISN Web site: <http://cvisn.fmcsa.dot.gov>.

The URL for the ACCB Collaboration site is <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB>. To get a password for the CVISN Collaboration SharePoint site, contact Nancy Magnusson (nancy.magnusson@jhuapl.edu).

The next meeting will be held **29 January 2009** at 2:00 PM Eastern.

Discussion Items

1. UCR Board – CVISN ACCB Coordination

Report on Action Item 171 (UCR Board – Dave Lazarides and Lynne Jones): *Remind FMCSA to reconsider the change request related to display of the carrier legal name and carrier DBA name on the UCR query response.*

Dave was not able to attend but reported that at the last UCR Board meeting, the Board unanimously approved the request to put the Legal and Trade names on the UCR screen. Jingfei Wu noted that the request is on the IT Division's CR list; Volpe has not received any official direction yet on implementation, but will keep the ACCB informed on status.

Barbara Hague, MO, noted another problem with the UCR query. If a user enters a USDOT number for a search but hits the Enter key rather than clicking on "Search", the system appears to search, but returns nothing. This is misleading; Sandy Bowling, IN, noted that there have been cases in which carriers were mistakenly issued tickets because they appeared not to be found in the system. Jingfei said this will be addressed at the same time as the addition of the names.

2. Volpe/PRISM: Report on PRISM CRs relevant to CVISN stakeholders

Report on Action Item 177 (Ed Roman): *Discuss with the PRISM team whether the MN records in SAFER could be purged.*

The PRISM Team has talked with MN; they will be sending an e-mail to document that the records can be purged; the PRISM Team expects to complete the purge before the next ACCB meeting. Ed Roman noted that MN will be sending in targeted vehicles via PRISM.

Follow-up on discussion from 2008 CVISN Deployment Workshop about making the T0041P PRISM Targeted Vehicle Output Transaction available on the CVISN ftp site.

Ed Roman, PRISM Team, said they will arrange to have the T0041P posted on the CVISN ftp server.

Ed also noted that there is a new transaction, T0042P PRISM Targeted Carrier Output Transaction, which was released in the last week. PRISM-CVISN states should have received notification. The T0041P has all targeted vehicles but not targeted carriers that don't have vehicles. While it is unusual to have a case of a targeted carrier with no vehicles, it has happened. The T0042P will list all targeted carriers, so it can be used for a check of carrier responsible for safety. It will have OOS, but will not have personal identifying information or any data that is not in the T0041P. The T0042P will be added to the CVISN ftp site as well. The schema and documentation will be made available to the CVISN ACCB.

Jingfei requested Ed to contact Chris Flynn to add the T0042P to the Account form.

3. Voting on Architecture CRs

None this month.

4. Volpe/CVISN: Report on new and open SAFER CRs and SAFER releases

Jingfei reported on the **status of several open SAFER CRs**.

- Upgrade Oracle libraries for XML Sendlist (SCR 2506) – T0026 and T0027, ready for QC. This will make the monthly baseline more efficient.
- Defects with Baseline transactions (SCR 2551) – T0028 and T0031, defining requirements and design.
- COMPASS SSO (SCR 2250) – SAFER web site enforcement logins, in peer review.

Several SCRs related to UCR, including:

- UCR services maintenance (SCR 2576) – NTP received, refining requirement.

Report on Action Item 179 from the 2008 CVISN Deployment Workshop. Proposal for Volpe to send out a report listing the record count of IFTA account, IRP account, Fleet, Vehicle records, and transponder number by states. This report will let each state know how many records SAFER has for their state by 5 input transactions: T0019, 20, 21, 22, and 24. Jingfei will confirm the implementation timeframe with the Operations Group, but noted that this request will not have to go through the CR process.

5. Prioritization of CRs

Volpe summarized the FY 2009 SAFER Development Plan.

The three SAFER CRs that are highest on the list for FY 2009 are:

- SCR 147 – Data integrity among T0020, T0021, T0022 on IRP account number
- SCR 2461 – Update ISS score calculation in DOT 423 schema (maintenance CR)
- SCR 2575 – SAFER does not receive all intrastate carrier SAFESTAT data (maintenance CR)

There will be two SAFER releases in FY 2009: April and September.

It is hoped that resources will be available to work on both maintenance items and enhancements.

6. FMCSA Technical Support (Chris Flynn, Volpe FMCSA Technical Support Project Manager or designee)

Report on Action Item 180 from the 2008 CVISN Deployment Workshop. User would like the COMPASS Portal to show the Username as well as the Userid. Currently the portal only displays an obscure COMPASS ID (e.g., COMPASS 12345555) or none at all. It also does

not allow the Operations Team to see which users are modifying application data via the portal (e.g., MCMIS and EMIS). This issue has been submitted as a System Change Request. It is being addressed under PTR 5023.

7. CVISN ACCB Action Item Review

- **Action Item 171 (UCR Board – Dave Lazarides and Lynne Jones):** Remind FMCSA to reconsider the change request related to display of the carrier legal name and carrier DBA name on the UCR query response. **SUSPENSE DATE: 2008-11-20. *Done.***
- **Action Item 176 (JHU/APL):** Discuss with FMCSA whether states should be surveyed on use of IRP status codes for ‘inactive’. **SUSPENSE DATE: 2008-12-15. *Done. Survey will be posted on CVISN Collaboration SharePoint site.***
- **Action Item 177 (Ed Roman):** Discuss with the PRISM team whether the MN records in SAFER could be purged. **SUSPENSE DATE: 2008-12-15. *Done. Purge will occur before January ACCB meeting.***
- **Action Item 178 (JHU/APL):** Follow-up with FMCSA, AZ on whether AZ is still participating in CVISN. **SUSPENSE DATE: 2008-12-15. *Done. AZ problems with uploads are being addressed.***

8. Review of new and open CVISN Architecture CRs

No new CRs.

9. Proactive Data Quality / Operational Issues Focus Group report (Bill Goforth)

Report on Action Item 181 from the 2008 CVISN Deployment Workshop. Find out how quickly carrier OOS status is recorded in MCMIS and pushed to SAFER subscribers. The issue was whether a change in OOS status is being made available more frequently than 24 hours. Jingfei noted that this relates to MCSIP levels. The MCSIP levels will be updated more frequently when there is an OOS change, but not within an hour. Jingfei noted that there has been discussion about making that more timely; it may be addressed as a maintenance issue.

Follow-up from the 2008 CVISN Deployment Workshop

Bill Goforth, WA, noted that the main outcome of the Data Quality and Performance Monitoring session was that states should share monitoring reports and report problems at the ACCB meetings.

Bill noted that he and Chris Campbell, Iteris, had continued discussions on the issue of non-authoritative states sending safety carrier USDOT numbers to SAFER. There is an issue when the carrier responsible for safety is not the same as the IRP carrier. This is primarily an issue in the case of registrant only USDOT numbers or lease to another company. Until a solution can be determined, the discussion of sharing this data has been tabled.

10. Other Issues

- Information on the 29 December FY 2009 CVISN Grant Program webinar will be posted to SharePoint.
- UCR data exchange with SAFER
Jingfei requested that states report any missing updates by sending the USDOT number to Volpe.

Action Items from ACCB Meeting*

- **Action Item 184 (PRISM Team):** Provide schema and documentation on T0042P to CVISN ACCB. **SUSPENSE DATE: 2009-01-15.** *New.*

* Action Item numbers line up with the Action Item list on the CVISN Collaboration SharePoint site.

Items that the ACCB Recommended for FMCSA ECCB Approval

None.

Items that the ACCB Disapproved

None.

Note: Updates to the Architecture CRs discussed at this meeting can be found in the file: "ArchitectureCRs_all," which is on the ACCB Collaboration CR Status page (https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CR_Status).

Also please note that the comments in the "Description" sections of recent CRs have been organized so that the most recent information will be listed first.